

DREAM Gear and Funds

Out of respect for the people who donate funds and goods, and for the staff who spend time and energy acquiring funds and goods, we pledge to follow these guidelines:

Gear / Other Goods: every item DREAM owns is a valuable asset and needs to be well maintained. This includes:

- Immediately repairing and caring for damaged gear,
- Immediately and properly cleaning and storing gear when finished with it, and
- Maintaining the inventory and storing gear in an organized fashion.

Purchasing Policy: chasing every penny and thoroughly thinking through purchases is valuable to the organization. Such due diligence ensures that we receive the most bang for our buck. It also shows donors the care and thoughtfulness with which we treat their contributions, thus building donor trust. When making purchases, we will:

- Anticipate expenditures as far in advance as possible (the cost of an idea should be one of the first things figured out after the idea itself),
- Further DREAM's Mission and follow DREAM's Core Values,
- Understand the greater effect of our purchases, including environmental, social, and economic repercussions,
- Purchase for the long term (quality and durability), unless buying specifically for the short term,
- Understand that money should not be spent just because we have it, and that saving ensures sustainability,
- Explore all options for the cheapest purchase, including donations and discounts, and,
- Search our current inventory for something we might already have.

Driving and Other Work Related Expenditures: daily expenditures affect DREAM's bottom line. We will be reimbursed fairly for expenses, but must also realize that whatever money we pocket is money that cannot be used for the kids. Therefore, we will:

- Value DREAM's funds as our own,
- Choose to carpool to a destination when possible (rather than billing DREAM for multiple trips to the same place at the same time), and
- Recognize that mileage is a significant cost to the organization and that when making plans the cost must be factored into the overall organizational cost of the event.